



Building Full Capacity Locals

Local Funding Request 2011-12

*BFCL funds are available to support **NEW** ideas, activities and programs, especially those designed to engage newer members or increase member political awareness/engagement.*

One of the goals of the **BFCL** initiative is to provide local leaders with the resources they need to strengthen their local associations and get more members actively involved.

Any local (or group of locals) dedicated to developing its capacity is eligible to receive funds to support a **NEW** program, training or activity. It's EASY to request funds:

- Take the **BFCL** Self-Assessment (available at www.mea.org or by contacting Teri Battaglieri at tbattaglieri@mea.org).
- Identify one or more of the **BFCL** indicators on which your local will focus as a result of the Self-Assessment.
- Set some goals and develop a plan for reaching those goals.
- **Completely fill out the application below.**

Name of applicant _____

Association position held _____

Name of local association/group _____

Number of members in your local _____ Region # _____

Your e-mail address _____

Who took the **BFCL** Self-Assessment in your local? _____

When was it taken? (month/year) _____

On which **BFCL** indicator(s) will your group focus this year? (The **eight indicators of a full capacity local** are: advocacy, communications, financial and membership systems, governance, leadership team development, long-range planning, new member induction and political action.)

What specific goal(s) have you set to increase local capacity in the indicator(s) you listed above?

Briefly describe the program or activity you have planned.

Is the above program/activity new for your group? YES NO

What do you hope the above program/activity will accomplish?

How will you measure the success of the above program/activity?

In addition to the above program/activity, what else will you be doing this year to achieve the goal(s) you set?

What will be the date(s) of the program/activity above ? _____

What is the total cost of the program/activity above? _____

How much funding are you requesting from **BFCL**? _____

In addition to BFCL, from what other sources (if any) will funding come?

How will the funds be used (e.g., materials, mileage, refreshments)? **Be specific.**
(**BFCL** funding will not normally be provided for giveaway items such as embossed pens, shirts, etc. nor for office equipment or other capital outlay items.)

Signature of local president _____ Date _____

Signature of UniServ director _____ Date _____

Return to:

Teri Battaglieri, Building Full Capacity Locals
Michigan Education Association
1216 Kendale Blvd., PO Box 2573
East Lansing, MI 48826-2573

Or fax to: 517-203-2943

For more information contact Teri Battaglieri at 800-292-1934 or tbattaglieri@mea.org.

MEA
Michigan Education Association

